



## Offered at Jeremiah's Hope East:

Mental Health Technician (Advanced and Basic)  
Patient Care Assistant  
Medical Office Assistant

### About Us:

Jeremiah's Hope Academy is a private postsecondary school owned and operated by St. Vincent's Health System. It offers several programs of study leading to eligibility to sit for national certification examinations in entry-level healthcare careers. It also offers students additional training in healthcare leadership. All programs include classroom instruction, skills labs and clinical rotations in a healthcare setting.

### Our Mission:

*Jeremiah's Hope Academy exists to equip and empower persons, with special attention to those who are poor and vulnerable, for healthcare careers. Jeremiah's Hope is dedicated to spiritually centered, holistic training which sustains and improves the lives of individuals, their families and communities.*

### Application Requirements:

A high school diploma or GED is required. Applicants must be at least 18 years old, complete a background check, and drug screening. Interviews are required. This process is lengthy and competitive but assures that students will be qualified to work in hospitals and healthcare institutions. Nonrefundable application fees required.

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### MENTAL HEALTH TECHNICIAN BASIC

The Mental Health Technician Program (NCPT – Nationally Certified Psychiatric Technician) is twelve weeks. Graduates will be qualified to sit for national certification examination Mental Health Technician. Duties may include providing personal care, vital sign assessment and monitoring patients. Mental Health Technicians usually work in behavioral units within hospitals, but can be employed in clinics, and other health care facilities.

### MENTAL HEALTH TECHNICIAN ADVANCED

The Mental Health Technician Program Advanced is twenty-four weeks (2 terms). Graduates will be qualified to sit for national certification examinations in Patient Care Assisting (PCA), Phlebotomy, EKG, and Mental Health Technician. Duties may include providing personal care, vital sign assessment, leading group activities, and phlebotomy.

### PATIENT CARE ASSISTANT

The Patient Care Assistant Program is twelve weeks. Patient Care Assistants (PCA) are care providers who work directly with patients under the supervision of a registered nurse. Duties may include taking vital signs, feeding, and bathing. Many people choose to become Patient Care Assistants as a first step toward nursing, or other patient care careers. Graduates will be qualified to sit for national certification examinations in Patient Care Assisting, Phlebotomy, and EKG.

### MEDICAL OFFICE ASSISTANT

The Medical Office Assistant program is twelve weeks. Graduates will be eligible to sit for the national certifications in Electronic Health Records Specialist and Certified Medical Administrative Assistant. Medical Office Assistants may be employed in hospitals as unit secretaries or work in the business offices of clinics. They greet patients, assemble and organize medical records, perform office accounting, file documents, perform data entry, complete basic billing and coding tasks, verify insurance coverage, and respond to telephone, electronic and written communication.